

## Procedures for Submission

1. Complete Assignment
  2. Complete and attach the Assignment Cover Letter  
If you wish to have an electronic version of this form, visit our website on [www.intelligentafrika.com](http://www.intelligentafrika.com) under COURSES PAGE – ASSIGNMENT COVER LETTER bottom of the page
  3. Attached a certified copy of your Identification Document
  4. Post or e-mail your completed assignment with all relevant documents to:
    - Intelligent Africa  
Assignments  
PO Box 41446  
Moreleta Park  
0044
- OR
- [assignment@intelligentafrika.com](mailto:assignment@intelligentafrika.com)

**Please note: If any one of the above mentioned steps are not followed or disregarded, assignments will not be considered for marking.**

## Assignment Cover Letter

**Please complete the following:**

Name of Workshop: \_\_\_\_\_

Date of Workshop: \_\_\_\_\_

Presenter: \_\_\_\_\_

Name: \_\_\_\_\_

Surname: \_\_\_\_\_

ID Number: \_\_\_\_\_

Gender:

Male	<input type="checkbox"/>
Female	<input type="checkbox"/>

Race:

Black	<input type="checkbox"/>
White	<input type="checkbox"/>
Coloured	<input type="checkbox"/>
Indian	<input type="checkbox"/>
Asian	<input type="checkbox"/>

Organization: \_\_\_\_\_

Contact Details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Address where Certificate of Competence must be sent to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby declare that this is my original work \_\_\_\_\_